

MONTHLY UNDERGROUND GAS STORAGE REPORT FORM EIA-191

This report is mandatory under Public Law 93-275. For provisions concerning the confidentiality of information and sanctions, see sections Vi and VII of the Instructions.

PART I. RESPONDENT IDENTIFICATION DATA

Company (ID) No.:

Company Name:

Street or Post Office Box:

City, State, Zip Code

Complete and return forms no later than 20 days following the end of the report month to:

Energy Information Administration, EI-45

Mail Station: 2G-024 FORSTL

U.S. Department of Energy

Washington, DC 20585

Attn: EIA-191

OR

Fax to: (202) 586-1076

Questions? Call (202) 586-4790

PART II. GAS STORAGE DATA (All volumes in Mcf - 14.73 psia - 60° Fahrenheit)

Storage Field Name				Location		State							
Reservoir Name(s)						County							
Total Gas Operations Data Current Month			Base Gas		Working Gas		Total Gas in Storage		Injections		Withdrawals		
Month		Year		G Estimated G Actual G Revised		Peak Day		Month		Day		Peak Day Withdrawals	
Total Gas Operations Data Prior Month			Base Gas		Working Gas		Total Gas in Storage		Injections		Withdrawals		
Month		Year		G Estimated G Actual G Revised		Peak Day		Month		Day		Peak Day Withdrawals	
Storage Field Name				Location		State							
Reservoir Name(s)						County							
Total Gas Operations Data Current Month			Base Gas		Working Gas		Total Gas in Storage		Injections		Withdrawals		
Month		Year		G Estimated G Actual G Revised		Peak Day		Month		Day		Peak Day Withdrawals	
Total Gas Operations Data Prior Month			Base Gas		Working Gas		Total Gas in Storage		Injections		Withdrawals		
Month		Year		G Estimated G Actual G Revised		Peak Day		Month		Day		Peak Day Withdrawals	

PART III. CONTACT PERSON (person most knowledgeable about the reported data)

Contact Name :				Title:				Date							
Signature:				Phone Number: () -				Fax Number: () -				E-Mail Address:			

Notes:

ANNUAL SCHEDULE UNDERGROUND GAS STORAGE REPORT

FORM EIA-191

RESPONDENT IDENTIFICATION	
Company (I.D.) No.	
Respondent's Name	
IV. FIELD CHARACTERISTICS	
Storage Field Name	Reservoir Name(s)
Type of Facility	
Storage Field Capacity (Mcf)	
Maximum Deliverability (Mcf)	
Pipeline(s) to which this field is connected	
IV. FIELD CHARACTERISTICS	
Storage Field Name	Reservoir Name(s)
Type of Facility	
Storage Field Capacity (Mcf)	
Maximum Deliverability (Mcf)	
Pipeline(s) to which this field is connected	
Notes:	

MONTHLY UNDERGROUND GAS STORAGE REPORT FORM EIA-191 INSTRUCTIONS

I. PURPOSE

The Energy Information Administration (EIA) Form EIA-191, "Monthly Underground Gas Storage Report," provides data on the operations of all active underground storage facilities. Data are being collected pursuant to the Federal Energy Administration (FEA) Act of 1974, Public Law 93-275. This report is mandatory under the FEA Act.

The data appear in the EIA publications, *Monthly Energy Review*, *Natural Gas Annual*, *Natural Gas Monthly*, and the *Winter Fuels Report*.

II. WHO MUST SUBMIT

All companies that operate underground natural gas storage fields in the United States must provide the information requested.

III. WHEN TO REPORT

Information requested must be provided within 20 days after the end of the report month. Twelve reports are required per calendar year.

IV. WHERE TO REPORT

Survey forms can be submitted by fax or mail to the address below.

Fax completed forms to: (202) 586-1076; Attn: Form EIA-191.

Mail completed forms to:

Energy Information Administration, EI-45
Mail Station: 2G-024 FORSTL
U.S. Department of Energy
Washington, D.C. 20585
Attn: Form EIA-191

A self-addressed envelope is enclosed for your convenience. Additional copies of the EIA-191 form and instructions are available on the EIA Website at www.eia.doe.gov. Click on *Natural Gas*; then *Survey Forms* on the sidebar at the left of the screen.

For general information and/or assistance, call (202) 586-6168.

V. SPECIFIC INSTRUCTIONS

Note: Items which are self-explanatory are not discussed below.

PART I: RESPONDENT IDENTIFICATION DATA

Company (ID) No.: Enter the reporting company's I.D. number. If you do not presently have an I.D. number, EIA will assign you one. However, prior to assignment, please submit this form leaving the company number blank.

PART II: GAS STORAGE DATA

Enter the volume of gas (in thousands of cubic feet at 14.73 psia and 60° Fahrenheit) as requested on the form. All information requested in this part of the form must be reported each time the form is submitted. (See Definitions at the end of the Instructions).

Data Reported: Enter a check mark in the appropriate box to indicate whether the data reported are actual, estimated, or revised. Reporting of preliminary or estimated data is encouraged if necessary to meet the due date. Revised reports are required if actual or corrected data vary more than plus or minus 4 percent from the data previously reported as estimated data.

PART III: CONTACT PERSON BLOCK

Enter the name, title, telephone number, fax number, and e-mail address of the person to contact concerning information shown on the report. The person listed should be the person most knowledgeable of the specific data reported. This individual must sign in the space provided on the form and enter the date of signing.

PART IV: FIELD CHARACTERISTICS

PART IV must be completed on an annual basis with the January report.

For type of facility, indicate depleted gas well, salt dome, or other description.

Capacity and deliverability should be stated in thousand cubic feet (Mcf).

VI. SANCTIONS

The timely submission of Form EIA-191 by those required to report is mandatory under Section 13(b) of the Federal Energy Administration (FEA) Act of 1974, (Public Law 93-275), as amended. Failure to respond may result in a civil penalty of not more than \$2,500 for each violation, or a fine of not more than \$5,000 for each willful violation. The government may bring a civil action to prohibit reporting violations which may result in a temporary restraining order or a preliminary or permanent injunction without bond. In such civil action, the court may also issue mandatory injunctions commanding any person to comply with these reporting requirements.

VII. PROVISIONS FOR CONFIDENTIALITY

The Office of Legal Counsel of the Department of Justice concluded on March 20, 1991, that the Federal Energy Administration Act requires the Energy Information Administration to provide company-specific data to the Department of Justice, or to any other Federal agency when requested for official use, which may include enforcement of Federal law. The information contained on this form may also be made available, upon request, to another component of the Department of Energy (DOE); to any Committee of Congress, the General Accounting Office, or other Congressional agencies authorized by law to receive such information. A court of competent jurisdiction may obtain this information in response to an order.

The information contained on this form will be kept confidential and not disclosed to the public to the extent that it satisfies the criteria for exemption under the Freedom of Information Act (FOIA), 5 U.S.C. §552, the DOE regulations, 10 C.F.R. §1004.11, implementing the FOIA, and the Trade Secrets Act, 18 U.S.C. §1905.

Upon receipt of a request for this information under the FOIA, the DOE shall make a final determination whether the information is exempt from disclosure in accordance with the procedures and criteria provided in the regulations. To assist us in this determination, respondents should demonstrate to the DOE that, for example, their information contains trade secrets or commercial or financial information whose release would be likely to cause substantial harm to their company's competitive position. A letter accompanying the submission that explains (on an element-by-element basis) the reasons why the information would be likely to cause the respondent substantial competitive harm if released to the public would aid in this determination. A new justification does not need to be provided each time information is submitted on the form, if the company has previously submitted a justification for that information and the justification has not been changed.

VIII. FILING FORMS WITH FEDERAL GOVERNMENT AND ESTIMATED REPORTING BURDEN

Public reporting burden for this collection of information is estimated to average 3.6 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Energy Information Administration, Statistics and Methods Group EI-70, 1000 Independence Ave. SW, Washington, DC 20585; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

IX. DEFINITIONS

Base (Cushion) Gas: The volume of gas needed as a permanent inventory to maintain adequate reservoir pressures and deliverability rates throughout the withdrawal season. All native gas is to be included in the base gas volume.

Injections: The volume of gas injected during the applicable reporting period.

Maximum Deliverability: The maximum deliverability rate (Mcf/d) estimated at the present developed maximum operating capacity.

Native Gas: Gas-in-place at the time the reservoir was converted to storage, as in contrast to injected gas volumes.

Peak Day Withdrawal: The maximum daily withdrawal rate (Mcf/d) experienced during the reporting period.

Storage Field Capacity: The present developed maximum operating capacity.

Total Gas in Storage: The sum of base gas and working gas.

Withdrawals: The volume of gas withdrawn during the applicable reporting period.

Working (Top) Gas: The volume of gas in the reservoir that is in addition to the cushion gas. It may or may not be completely withdrawn during any particular withdrawal season, but conditions permitting, working gas volumes may be withdrawn and reinjected more than once during any season.